



# Cal Grant Reconciliation

presented by the California Student Aid Commission

## Welcome Cal Grant Administrators!

We will begin our training in a few moments. In the meantime, here are some hints for getting the most out of this web-training:


### To hear the **AUDIO** portion of the training:

1. Dial **1-866-826-6337** on your phone
2. enter the PIN code: **551933**
3. Press the **#** button

### To ask **QUESTIONS** during the presentation:

1. Type your question in the **<Send A Message>** field located at the bottom of your screen
2. Press the **<ENTER>** key on your keyboard
3. A response to your question will be provided in the chat window by CSAC Helpers 1 and 2.

### OR

1. Click the  button in lower right corner of your screen to ask a verbal question.

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## Your Trainers Today

### Shelly Menzel

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### CSAC Helper 1

**Sally Atlas**

**Training Manager**

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satlas@csac.ca.gov

### CSAC Helper 2

**Danielle Fraizer**

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dfrazier@csac.ca.gov

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## Agenda

- What is Reconciliation?
- 5 steps to accurate Reconciliation
  - Including the new WebGrants reconciliation tools
- The Reconciliation calendar
- The top ten most common Compliance Review findings and how to avoid them

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## What is Reconciliation?

*"(The Institution) agrees to reconcile Cal Grant expenditures for each award year on a student by student basis. The Institution certifies that it has paid each student an amount that reconciles to the Commission's records for both Cal Grant funds expended and student attendance."*

Institutional Participation Agreement  
Article IV, D-5

## 5 Steps to Accurate Reconciliation

1. Account for funds received by the institution
2. Verify accuracy of payment amounts for each student
3. Ensure that payment transactions and student statuses are reported to the Commission correctly
4. Verify that actual disbursements match payments reported to the Commission
5. Ensure that remaining funds are returned to the Commission

# Step 1

***Account for funds  
received by the institution***

## Cal Grant Fund Advances

- Initial Term
  - 95% of last year's reconciled payments for the Fall term
- Subsequent Terms
  - 95% of last year's reconciled payments for that term MINUS unclaimed funds from prior terms

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## Fund Advances Example

### 02/03 Fall Payments

School reconciles \$100,000 in Cal Grant payments

### 02/03 Spring Payments

School reconciles \$150,000 in Cal Grant payments

### 03/04 Fall Advance

### 03/04 Spring Advance

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## Fund Advances Example

### 02/03 Fall Payments

School reconciles \$100,000 in Cal Grant payments

### 02/03 Spring Payments

School reconciles \$150,000 in Cal Grant payments

### 03/04 Fall Advance

$\$100,000 \times 95\% = \$95,000$

### 03/04 Spring Advance

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### Fund Advances Example

#### 02/03 Fall Payments

School reconciles \$100,000  
in Cal Grant payments

#### 02/03 Spring Payments

School reconciles \$150,000  
in Cal Grant payments

#### 03/04 Fall Advance

$\$100,000 \times 95\% = \$95,000$   
School reconciles \$80,000

#### 03/04 Spring Advance

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### Fund Advances Example

#### 02/03 Fall Payments

School reconciles \$100,000  
in Cal Grant payments

#### 02/03 Spring Payments

School reconciles \$150,000  
in Cal Grant payments

#### 03/04 Fall Advance

$\$100,000 \times 95\% = \$95,000$   
School reconciles \$80,000  
 $\$95,000 - \$80,000 = \$15,000$

#### 03/04 Spring Advance

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### Fund Advances Example

#### 02/03 Fall Payments

School reconciles \$100,000  
in Cal Grant payments

#### 02/03 Spring Payments

School reconciles \$150,000  
in Cal Grant payments

#### 03/04 Fall Advance

$\$100,000 \times 95\% = \$95,000$   
School reconciles \$80,000  
 $\$95,000 - \$80,000 = \$15,000$

#### 03/04 Spring Advance

$\$150,000 \times 95\% = \$142,500$

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## Fund Advances Example

### 02/03 Fall Payments

School reconciles \$100,000  
in Cal Grant payments

### 02/03 Spring Payments

School reconciles \$150,000  
in Cal Grant payments

### 03/04 Fall Advance

$\$100,000 \times 95\% = \$95,000$

School reconciles \$80,000

$\$95,000 - \$80,000 = \$15,000$

### 03/04 Spring Advance

$\$150,000 \times 95\% = \$142,500$

$\$142,500 - \$15,000 = \$127,500$

## Advances and the State Budget Process

- Advances are sent out through the State Controller's Office after the state budget is approved.
- Schools can begin reporting and disbursing payments to students after advances are sent.

*"...no Cal Grant funds have been authorized for a fiscal year until such time as that fiscal year's budget has been adopted by the Legislature and signed by the Governor."*

Institutional Participation Agreement  
Article II, B

## Additional Funds

- Weekly payment transaction processing
- Additional funds sent to school monthly
- Electronic Funds Transfer (EFT)
  - Automatic email notification of transfers to multiple recipients on your campus
  - Participation is voluntary

## Cal Grant Account Maintenance

- Non-interest bearing account OR all interest returned to the Commission
- Separate accounting ledger for Cal Grant funds
- Documentation of all fiscal transactions

*"The Institution may deposit funds from various sources including Cal Grant funds into one bank account, but must identify the Cal Grant funds by using subsidiary ledgers. All activity of Cal Grant funds must be supported by appropriate accounting records in accordance with generally accepted accounting principles and practices."*

Institutional Participation Agreement  
Article III, A-1

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## Step 2

***Verify accuracy of payment amounts for each student***

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## What Schools Must Verify

- |   |                                |
|---|--------------------------------|
| • Citizenship status                        | • Maintaining SAP              |
| • California residency                      | • Financial need               |
| • Loan default or grant repayment           | • Enrolled in eligible program |
| • Undergraduate status (except Cal Grant T) | • Enrolled at least half-time  |
|   | • Prior baccalaureate degree   |

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### Insuring Accuracy of Payment Amounts

- Report changes to Commission that would affect eligibility for new recipients
- Insure renewal recipients have enough need for Cal Grant (at least \$100)
- Adjust payments for attendance status
  - Half time (HT)
  - Three quarter time (TT)
- Watch for limited eligibility situations

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### Overawards

- Tuition and Fee payments must be the lesser of:
  - Student's calculated Cal Grant need
  - Actual tuition and fee costs
  - Maximum annual award amount
- If an overaward is discovered after initial term payment, subsequent term payments must be offset by the reduced amount.

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### Overaward Adjustment Example

- Student with Cal Grant B thought to be attending full-time and eligible for maximum term award amount when initial Fall payment was disbursed:

**First Access Disbursement: \$776**

- It is then discovered that the student was only attending  $\frac{3}{4}$  time and eligible for a pro-rated amount of \$582 for the first term:

**\$776 - \$582 = \$192** (overpayment on the 1<sup>st</sup> term)

**\$582 - \$192 = \$388** (prorated 2<sup>nd</sup> term - overage)

**Second Access Disbursement: \$388**

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## Step 3

***Ensure that payment transactions and student statuses are reported to the Commission correctly***

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### Common Reporting Errors

- Not reporting unmet need for renewal students
  - Need must be reported in order to process any payment transaction including LA and NP
- Not reporting **correct** unmet need for renewal students
  - Always calculate need based on the academic year; not the term
- Trying to report both a pay stat code (PD) and an adjustment reason code, such as LA
  - A payment cannot be both

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### Common Reporting Errors

- Reporting a transaction for a student who is not in attendance at your school
- Reporting a transaction or making a school change for a student when the record is set on the wrong award year
  - Users must make sure the correct academic year is selected when using any WebGrants
- Reporting wrong dollar amount for part time students

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## Common Reporting Errors

- Using the incorrect payment adjustment reason code on WebGrants.
  - **HT (AH)** Student is attending half-time
  - **NP** Student is not maintaining Satisfactory Academic Progress
  - **TT (AT)** Student is attending three quarter-time
  - **NS** School needs to adjust a previously reported payment to zero
  - **LA** Student is taking a Leave of Absence

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## Accept/Reject Report

- Status of week's reported transactions
- Using the report for reconciliation
  - Download or print report once a week
  - Compare to your list of reported transactions
  - Review reject reason of rejected transactions
  - Correct and re-report rejected transactions

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## Accept/Reject Report

- Some common transaction reject reasons
  - Need must be reported for renewal student
  - Student already paid at another school
  - No transaction reported for Fall term
  - Payment rejected due to award status of XX
  - Payment more than prorated amount of \$XX

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# Step 4

***Verify that actual  
disbursements match payments  
reported to Commission***

## Matching Disbursements to Reported Cal Grant Payments

- Disbursements
  - Accounting or Bursar's Office
  - Odd dollar amounts
    - Access = \$776/\$775 at a 2 semester school
  - Student still eligible at time of disbursement
- Student to student match
  - Totals may match but individual student payments may be off

## Reconciliation Example

### Payments Processed by CSAC

*Report downloaded from  
WebGrants for February 2003*

William Banning	\$775
Tim Chan	\$4,416
Ali Hamiel	\$775
Margaret Kith	\$5,191
John Smith	\$4,416

TOTAL: \$15,573

### Payments Disbursed to students

*Report received from Bursar's  
Office for February 2003*

William Banning	\$775
Tim Chan	\$4,416
Ali Hamiel	\$775
Julio Hernandez	\$4,416
Margaret Kith	\$775
John Smith	\$4,416

TOTAL: \$15,573

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TOTAL: \$19,989

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Payments Processed by CSAC		Payments Disbursed to students	
<i>Report downloaded from WebGrants for February 2003</i>		<i>Report received from Bursar's Office for February 2003</i>	
William Banning	\$775	William Banning	\$775
Tim Chan	\$4,416	Tim Chan	\$4,416
Ali Hamiel	\$775	Ali Hamiel	\$775
Margaret Kith	\$5,191	Julio Hernandez	\$4,416
John Smith	\$4,416	Margaret Kith	\$775
Julio Hernandez	\$4,416	John Smith	\$4,416
TOTAL: \$19,989		TOTAL: \$15,573	

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## Reconciliation Example

Payments Processed by CSAC		Payments Disbursed to students	
<i>Report downloaded from WebGrants for February 2003</i>		<i>Report received from Bursar's Office for February 2003</i>	
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TOTAL: \$19,989		TOTAL: \$19,989	

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California Student Aid Commission  
WebGrants System

Home Sign Out  
GPA Student Info School Info Roster/Reconciliation Data Transfer User Administration Help Center

Welcome! smenzel  
To the WebGrants System

Please contact your School's System Administrator if you need access to additional screens.

Options

- GPA
- Student Info
- School Info
- Roster/Reconciliation
- Data Transfer
- User Administration
- Help

Account Information

- View Your Account Details
- Help With Your Account

© 2000-2003, California Student Aid Commission. Get Help

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California Student Aid Commission  
WebGrants System

Home

Sign Out

CPA

Student Info

School Info

Roster/Reconciliation

Data Transfer

User Administration

Help Center

Roster/Reconciliation Main

Customize Roster


Display Roster

Print Roster

Reconciliation

Customize Reconciliation

Display Reconciliation

 Home/Policy

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Contact Us

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California Student Aid Commission  
WebGrants System

Home

Sign Out

CPA

Student Info

School Info

Roster/Reconciliation

Data Transfer

User Administration

Help Center

Roster/Reconciliation Main

Customize Roster

Display Roster

Print Roster

Customize Reconciliation

Display Reconciliation

 Home/Policy

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Contact Us

Display Reconciliation

Reports will display in a text file format. They can be printed using your Web browser.

Selecting **Detail** will produce student level data, **Summary** will provide totals. You may select either or both boxes.

Report Type: Detail ☐ Summary ☐

School ID  Acad Year  Format

Basic Report Filter for CSAC Standard Format Only

The purpose of this secondary filter is to provide schools with a basic reconciliation tool. After viewing the Reconciliation Summary and identifying areas of discrepancy, schools can use the filter options below to obtain student level data for each summary subtotal.

Select the combination of Term, Program Code and Award Type that matches the subtotal or total you are trying to verify. (For more complex filters, use the Customize feature.)

Basic Report Filter: Term  Program Code  Award Type

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ACADEMIC YEAR 2001-2002

RECONCILIATION REPORT (SUMMARY)

00117700 - CSU FULLERTON

FILTER CRITERIA : PAY STAT CODE IN ('BA','BP','AA','AP') AND TERM (FL,WN,SP,SU)

INFORMATION FOR TERMS NOT SELECTED WILL DISPLAY AS BLANKS

	FALL	WINTER	SPRING	SUMMER	TOTAL
A T/F	6,306.00		2,180.00		8,486.00
B T/F	4,284.00		8,168.00		12,452.00
B ACC	4,462.00		7,982.00		12,444.00
B TOTAL	8,746.00	0.00	16,150.00	0.00	24,896.00
C T/F					0.00
C B/S					0.00
C TOTAL	0.00	0.00	0.00	0.00	0.00
TOTAL	15,052.00	0.00	19,090.00	0.00	34,142.00
GRAND TOTAL					

\*\*\* END OF REPORT \*\*\*

viewing the Reconciliation Summary and identifying areas of discrepancy, schools can use the filter options below to obtain student level data for each summary subtotal.

Select the combination of Term, Program Code and Award Type that matches the subtotal or total you are trying to verify. (For more complex filters, use the Customize feature.)

Basic Report Filter: Term  Program Code  Award Type

 Home/Policy

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Contact Us

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ACADEMIC YEAR 2001-2002

RECONCILIATION REPORT (SUMMARY)  
0011700 - CSU FULLERTON

FILTER CRITERIA : PAY STAT CODE IN ("RA","RP","AA","AP") AND TERM (FL,WN,SP,SU)  
INFORMATION FOR TERMS NOT SELECTED WILL DISPLAY AS BLANKS


	FALL	WINTER	SPRING	SUMMER	TOTAL
A T/F	6,306.00		2,580.00		8,886.00
B T/F	4,284.00		8,568.00		12,852.00
B ACC	4,462.00		7,942.00		12,404.00
B TOTAL	8,746.00	0.00	16,510.00	0.00	25,256.00
C T/F					0.00
C B/S					0.00
C TOTAL	0.00	0.00	0.00	0.00	0.00
TOTAL	15,052.00	0.00	19,090.00	0.00	34,142.00
GRAND TOTAL					

\*\*\* END OF REPORT \*\*\*

viewing the Reconciliation Summary and filter options below to obtain student level information

Select the combination of Term, Program you are trying to verify. (For more complete information, click on the "Filter" button.)

Basic Report Filter: Term  Program

 Finance Policy Copyright 2002

Accounting Report  
2001-02 Cal Grant Disbursements  
  
Cal Grant A: \$ 8,886.00  
Cal Grant B: \$24,481.00  
Total: \$33,367.00

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ACADEMIC YEAR 2001-2002

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0011700 - CSU FULLERTON

FILTER CRITERIA : PAY STAT CODE IN ("RA","RP","AA","AP") AND TERM (FL,WN,SP,SU)  
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ACADEMIC YEAR 2001-2002

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ACADEMIC YEAR 2001-2002		RECONCILIATION REPORT (SUMMARY)			
0011700 - CSU FULLERTON					
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Basic Report Filter: Term  Program

 Faculty Portal Copyright 2001

Accounting Report  
2001-02 Cal Grant Disbursements

Cal Grant A: \$ 8,886.00

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Total: \$33,367.00


ACADEMIC YEAR 2001-2002		RECONCILIATION REPORT (SUMMARY)			
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 Finance Policy Copyright 2001

Accounting Report  
2001-02 Cal Grant Disbursements

Cal Grant A: \$ 8,886.00

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Total: \$33,367.00

ACADEMIC YEAR 2001-2002				RECONCILIATION REPORT (SUMMARY)	
				0011370 - CSU FULLERTON	
FILTER CRITERIA : PAY STAT CODE IN ("RA","RP","AA","AP") AND TERM (FL,WN,SP,SU)					
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GRAND TOTAL					

Accounting Report  
2001-02 Cal Grant B Disbursements

Fall: \$ 8,746.00

Spring: \$15,735.00

Total: \$24,481.00

Accounting Report  
2001-02 Cal Grant A Disbursements

A: \$ 8,886.00

B: \$24,481.00

Total: \$33,367.00







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## Other WebGrants Reconciliation Tools

- Roster compare tools
- Students on Leave Report
- Withdrawn Students Report
- Customized report filtering and sorting
  - Education Level
  - Pay Stat Code
  - Award Type
  - New/Renewal
  - many more...

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California Student Aid Commission  
WebGrants System

Home Sign Out  
GPA Student Info School Info Roster Reconciliation Data Transfer User Administration Help Center  
Roster/Recon Main Customize Roster Roster Reconciliation Data Transfer User Administration Help Center

**Display Reconciliation**

- Reports will display in a text file format. They can be printed using your Web browser.
- Selecting **Detail** will produce student level data; **Summary** will provide totals. You may select either or both boxes.

Report Type: Detail ☐ Summary ☐

School ID: 00112700 Acad Year: 2003-2004 Format: CSAC Standard Reconciliation

**Basic Report Filter for CSAC Standard Format Only**

The purpose of this secondary filter is to provide schools with a BASIC RECONCILIATION TOOL. After viewing the Reconciliation Summary and identifying areas of discrepancy, schools can use the filter options below to obtain student level data for each summary subtotal.

- Select the combination of Term, Program Code and Award Type that matches the subtotal or total you are trying to verify. (For more complex filters, use the Customize feature.)

Basic Report Filter: Term  Program Code  Award Type

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California Student Aid Commission  
WebGrants System

Home Sign Out  
GPA Student Info School Info Roster Reconciliation Data Transfer User Administration Help Center  
Roster/Recon Main Customize Roster Roster Reconciliation Data Transfer User Administration Help Center

**Customize Reconciliation**

- The following is a list of your Reconciliation formats.
- You can add or delete up to 3 Reconciliation formats. The CSAC Standard Reconciliation format can not be changed or deleted.
- Existing Reconciliation formats can be copied, edited and renamed.
- Any Reconciliation format can be chosen as the "Preferred Format." The Preferred Format will display automatically when "Display Reconciliation" is selected from the Roster Main menu.

Seq #	Name	Preferred Format	Copy	Delete
1	CSAC Standard Reconciliation	<input type="checkbox"/>		
2	Student Withdrawn Report	<input type="checkbox"/>		
3	Student on Leave Report	<input type="checkbox"/>		
4	my customized report	<input type="checkbox"/>		

[Add New Format](#)

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Fourth Sort Preference  Ascending

Fifth Sort Preference  Ascending

Sixth Sort Preference  Ascending

**Define Selection Criteria**

Check boxes below to limit the records you wish to display.  
 A checked box means that only records with those values will be included. (If no box or every box is checked in a category, you will see all those records for your school.)

School Program Code

Terms ☐ Fall ☐ Winter ☐ Spring ☐ Summer

Program Code ☐ A ☐ B ☐ C ☐ T

New/Renewal Students ☐ New ☐ Renewal


Cycle ID ☐ E1 ☐ E2 ☐ C1 ☐ C2

EL (Education Level) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5+

Award Type ☐ Tuition/Fees ☐ Access ☐ Books & Supplies

Pay Stat Code ☐ RA ☐ RP ☐ AA ☐ AP

[Save Reconciliation Form](#)

 [Boards Policy](#) Copyright 2009-2003, California Student Aid Commission [Contact Us](#)

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**Pay Stat Codes**

RA = Reconciled Adjustment

RP = Reconciled Payment

AA = Accepted Adjustment Transaction

AP = Accepted Payment Transaction

Terms ☐ Fall ☐ Winter ☐ Spring ☐ Summer

Program Code ☐ A ☐ B ☐ C ☐ T

New/Renewal Students ☐ New ☐ Renewal


Cycle ID ☐ E1 ☐ E2 ☐ C1 ☐ C2

EL (Education Level) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5+

Award Type ☐ Tuition/Fees ☐ Access ☐ Books & Supplies

Pay Stat Code ☐ RA ☐ RP ☐ AA ☐ AP

[Save Reconciliation Form](#)

 [Boards Policy](#) Copyright 2009-2003, California Student Aid Commission [Contact Us](#)

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## Payment Activity Report

- Summary of the school's cumulative payment activity for the current award year including:
  - Funds disbursed to institutions
  - Total reconciled payment transactions for each month
  - Running Cal Grant fund balance
- Will still be available for download through WebGrants on a monthly basis

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## Step 5

***Ensure that remaining funds  
are returned to Commission***

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### Refund Policy

- Schools are required to have a tuition refund policy that includes the Commission's grant programs.
- Policy should be the same for all students.
- Policy should consider what is most beneficial to the student.
- Policy must ensure that no Cal Grant tuition and fee payments in any programs exceed the actual tuition and fee charges for any term.

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### Final Reconciliation

- December following the award year
- All roster payment adjustments and corrections should be done prior to September 30th
- Excess funds must be returned to the Commission
  - May not be applied to any other student
  - May not be carried over to next award year
- Invoices sent to schools in January and are due within 30 days

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## Reconciliation Timeline

Aug 2002 - Sept 2003	Sept 2003 - Nov 2003	Dec 2003
Report payment transactions and adjustments; Reconcile at least monthly using WebGrants tools and reports.	Make corrections if needed and work with CSAC staff to resolve problems. Report corrections and adjustments.	CSAC Final Reconciliation. Invoices issued for remaining funds.

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## Compliance Reviews

*The 10 most common compliance findings  
and how to avoid them at your school*

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### 1. Actual Disbursements Do Not Match the Payments Reported to CSAC

- Good communication with the business office
- Reconcile to business office records, not just financial aid records
- Don't wait to reconcile until the end of the year
- Work the Accept/Reject report
- Insure that uncashed checks to students have been resolved

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## 2. Renewal Need Calculated Incorrectly

- Correct Formula:
  - $COA - EFC - \text{Pell Grant} = \text{Cal Grant Need}$
- Report renewal need to CSAC before disbursing funds to student
- Remember to report **annual** need, not just for term need amount
- Retain documentation in the student's file how the renewal need was calculated

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## 3. No Policy for Stale Dated or Uncashed Checks

- Review school bank records for outstanding checks
- Contact students if checks are uncashed
- Include "Stale Dates" on Access/Book & Supplies checks
- Once outstanding checks are stopped, update WebGrants to reflect no payment made
- Return funds not issued

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## 4. Student's Financial Information Not Documented

- |                                  |  |
|----------------------------------|--|
| • ISIR/SAR                       | • General ledgers  |
| • Enrollment records             | • Commission reports   |
| • Attendance records             | • SAP documents  |
| • Class schedules and catalogues | • Canceled access and book and supplies checks   |
| • Needs analysis documentation   | • Written policies and procedures describing the institution's administration of the Cal Grant program |
| • Budgets                        |  |
| • Award letters                  |  |

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### 5. School Disbursed More or Less than the Eligible Amount

- Do not disburse funds to or report payments for students who are enrolled less than half-time
- If a student changes enrollment status after reporting the term payment on the roster, and the change affects the award amount, remember to go back and adjust the payment
- Do not make payments for students whose enrollment status or location cannot be verified
- Reconcile frequently
- Maintain documentation of the student's enrollment status for each term paid

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### 6. Tuition and Fee Disbursement Exceeds Actual Tuition Charged

- Be aware of the maximum award amounts for each of the different Cal Grant components (Access, Books and Supplies, Tuition and Fees) not just the total maximum award amount
- Always check to see if tuition & fee disbursement amounts are still correct if a recipient drops units or withdraws

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### 7. Funds Disbursed to Students who are not Maintaining SAP

- Review the federal Satisfactory Academic Progress policy standards in the federal student financial aid handbook to insure your school's policy is in compliance
- Establish a Satisfactory Academic Progress policy that is applied to all programs, federal and state
- Produce and compare a "no SAP" list of students to the roster

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## 8. Interest Earned on Cal Grant Funds Not Returned to CSAC

- Keep Cal Grant funds separate in a non-interest bearing account
- Regularly meet with accounting, business office, or Bursar's office staff to go over Cal Grant check handing and special account interest considerations
- If using a Cal Grant only account, check for pennies in the account balance. If reporting in even dollar amounts, there should be no cents in the account balance. If so, interest may have been credited

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## 9. Student Overawarded Due to Insufficient Cal Grant Need

- Do not disburse funds to or report payments for renewal students who have less than \$100 of Cal Grant need
- Do not disburse Cal Grant funds in excess of the student's unmet Cal Grant need
- Report an adjusted need to the Commission on the grant roster or WebGrants if a student's financial situation changes enough to affect the Cal Grant award

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## 10. Prior Year Funds Carryover

- Make the business office aware that funds cannot be carried over to the next award year
- Ensure that your school's financial contact information is correct on WebGrants so that the invoice for excess funds sent after Final Reconciliation will be received

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### Some Final Notes...

- Frequent reconciliation is good for both schools and students
- Cal Grants Program Manual
- WebGrants Developments
- School help line: 888-294-0153
- Feedback: [otdtraining@csac.ca.gov](mailto:otdtraining@csac.ca.gov)
- Thank-you
- Additional Questions?

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